

As of: May 25, 2018

## **Data Privacy Statement for Applicants**

Hereby we would like to inform you on how we process your data related to your application. The responsible party in accordance with the EU General Data Protection Regulation (GDPR) is BIOTRONIK SE & Co. KG, Woermannkehre 1, 12359 Berlin, Germany, [HRGSSC@biotronik.com](mailto:HRGSSC@biotronik.com). You can reach our Data Protection Officer at [Datenschutz@biotronik.com](mailto:Datenschutz@biotronik.com).

1. We use your personal data, which you share with us throughout the whole application process (e.g. in your cover letter, CV, references, candidate profile, interviews). In addition we process personal data, which we receive permissibly through other publicly available sources (e.g. professionally used Social Networks). The data will only be processed according to Art. 26, Sect. 1, page 1 of the German Federal Data Protection Act (Bundesdatenschutzgesetz, BDSG, new) to carry out the recruitment process („Decision on the conclusion of an employment relationship“).

2. We delete your data 12 months after the completion of your specific application process. The application process is completed, when the period expires, in which legal actions can be brought grounded on the German General Law of Non-Discrimination (Allgemeine Gleichbehandlungsgesetz, AGG) (as a rule five months after sending the rejection, if no legal action has been started according to Art. 15, Sect. 4 of the AGG).

3. By registering in our application management system, you express your interest in working at our company or with companies affiliated with us and provide us with your personal information for recruitment purposes extending a specific application. You thus agree to the storing and processing of the personal data made available for this purpose. You may view or update the personal information you have provided at any time. It is your responsibility to keep this information accurate and factual. By registering in our application management system, you agree to be contacted for recruitment purposes. You can delete your profile at any time if you would not like to be contacted.

Your personal data will not be made available to third parties in any form by us or by our agents unless we have obtained your consent or an administrative order.

You can withdraw your consent to process your personal data at any time, e.g. by writing to [HRGSSC@biotronik.com](mailto:HRGSSC@biotronik.com); in this case your data will be deleted directly after the conclusion of the application process.

4. We may collaborate with service providers, which support us in the application process. These service providers process your data exclusively on our behalf, in accordance with our requirements and under our supervision solely to the purposes described in this data privacy statement.

Your personal data may be forwarded to affiliated companies within the group. This is solely done to decide on the conclusion of an employment relationship. These companies can also be located outside of the European Union. We will take all the necessary steps to ensure, that the data you have provided is properly protected according to the requirements of the data protection laws of the European Union. If needed, we ensure an adequate level of data protection using the standard contractual clauses of the European Union.

5. BIOTRONIK uses technical and organizational security measures to protect your data from coincidental or deliberate manipulation, loss, destruction or unauthorized access. During collection and processing of your data, information is transmitted in encrypted form to prevent its possible misuse by third parties.

6. To further develop our Website and to implement new legal requirements, new technologies or to improve our service for you, we reserve the right to change this privacy statement at any time. The latest version is always available on our website.

7. Aside from the right of withdrawal of the consent granted to us, you have the following rights, provided the respective legal prerequisites exist: the right of information according to Art. 15 GDPR, of notification according to Art. 16 GDPR, of deletion according to Art. 17 GDPR, of limited processing according to Art. 18 GDPR, of objection according to Art. 21 GDPR, and the right of data

portability according to Art. 20 GDPR. In addition, you have the right to complain to the data protection supervisory authorities according to Art. 77 GDPR. The following supervisory authority is responsible for us:

Berlin Data Protection and Freedom of Information Commissioner (Berliner Beauftragte für  
Datenschutz und Informationsfreiheit)  
Friedrichstr. 219, 10969 Berlin, Germany  
Tel.: +49 (0)30 13889-0  
Fax: +49 (0)30 2155050  
E-Mail: [mailbox@datenschutz-berlin.de](mailto:mailbox@datenschutz-berlin.de)